



# BANGALORE ELECTRICITY SUPPLY COMPANY LIMITED

(Wholly owned by Government of Karnataka Undertaking)

Telephone No. 080-22353593, Fax No.080-22342128, E-Mail [gms.work@gmail.com](mailto:gms.work@gmail.com)

No: BESCOM/BC-35/GM(Q&S)DGM-4/2013-14/2772-74

O/o the GM (QS&S),  
Corporate Office  
K.R. Circle  
Bangalore-560 001  
Date: 08.11.2013.

11-11-13

To,  
The Executive Engineer(El.,)  
C,O & M Division Jayanagara  
BESCOM, Bangalore.

Sir,

**Sub:- Inspection of Jayanagara Division office on 26.10.2013.**  
**Ref:- BESCOM/BC-11/GM(QS&S)/F-1425/2013-14/2240-44 Dt:**  
**12.09.2013.**

As per the corporate office direction, Sri. C.Nataraja, DGM-4 QS&S, BESCOM has inspected the Jayanagara Division Office, on 26.10.2013 and inspected the availability and maintenance of registers required to be maintained and the following are the observations.

**1) Division office**

The books and registers are maintained/not maintained is furnished here under.


Sl No	Section	Registers Maintained	Registers Maintained/Not Maintained
1	Technical Section	HT Application register	Maintained
		Work order register Work award register Inspection register P.O.Book	Maintained Maintained Maintained P.O book maintained is incomplete. informed to update the P.O. Register
2	Account Section	Temporary work order register M.S. Building register Self Execution work register TC repair register Transformer failure register No. Name plate register(NNP)	Maintained Maintained Maintained Maintained Maintained
		C Register B.R.Register Bill Passing register	C Register maintained is incomplete. informed to update the C Register Maintained Maintained

	Asset Categorization register T&P register	Maintained T&P Register maintained is incomplete. informed to update the T&P Register
	CL Register	Maintained

You are therefore requested to issue necessary instructions to the concerned to open, maintain and update the registers.

During the next inspection, if it is noticed that the registers are not maintained and updated, the matter will be placed before the higher authority for taking necessary action on the concerned officer/official.

Yours faithfully,

  
(N. Mohan Kalluraya)  
General Manager (El.,)  
QS&S., BESCO

Copy to:-

- 1) Chief Engineer(El.,)B.M.A.Z., NT Road, Bangalore
- 2) Superintending Engineer(El.,) Bangalore South, Bangalore.
- 3) MF/Concerned Officer.



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No: BESCOM: GM(Q&S)DGM(EL.)-1/BC-35 13-14/2727-31

Encl: 1 file

O/o GM(QS&S) Office  
Corporate Office, K.R. Circle  
Bangalore-560 001

Date: 31-10-13

To,

The Executive Engineer (El.)  
C,O&M Division, Nelamangala  
BESCOM, Bangalore.

Sir,

Sub : Inspection of Division office and Urban Sub-Division office Nelamangala.  
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As per the directions of the corporate office, Sri K.S Nagendra, DGM-1 QS&S, BESCOM has inspected the Division office, Urban Sub-Division office Nelamangala and Nelamangala Divisional Stores on 28.10.2013 and inspected the availability and maintenance of registers required to be maintained and the following are the observations,

### I) Division office

The books and registers are maintained/not maintained is furnished here under.

Sl No	Section	Registers Maintained	Registers Not Maintained
1	Technical Section	HT Application register	Inspection register
		Work order register	Temporary work order register
		Tentative work order register	M.S Building register
		P.O Register	Transformer failure register
		Self executive work register	No Name plate register
2	Revenue Section	C Register	Asset Categorization registers
		Bill passing register	
		B.R register	
		T & P register	

### II) Sub-Division office

Sl No	Section	Registers Maintained	Registers Not Maintained
1	Technical Section	Application Register	Work order register
		M.S Building register	Solar installation register
		HT Application register	Monthly statistics register
		Rating Register for HT installation	Inspection register
		Rating Register for LT installation	Safety meeting Register
		Estimate Register	HT LT Cable fault Register
		Work award register	11 kv feeder details Register
		Transformer failure registers	Control Register
		Message book	No name plate register (NNP)
		Movement Register	
		Temporary power supply register	
		CL register	

2	Revenue Section	Pendency of test report	Water/Street light register
		Inspection at Sowjanya counter	
		Name transfer register	
		Change of Tariff Register	
		C Register	
		Movement Register	Movement Register
3	Stores	Obsolete materials	Inspection register
		Scarp materials	Register regarding transformers repair center
		Daily sending of invoices to Division office	Calibration certificate of weighing machines etc. issued by weights and measures department.
		Register for maintaining details regarding equipments failed within guarantee period	

You are therefore requested to issue necessary instructions to the concerned to open, maintain and update the registers. During the next inspection, if it is noticed that the registers are not maintained and updated, the matter will be placed before the higher authority for taking necessary action on the concerned officer/official.

Yours faithfully,

*(N. Mohan Kalluraya)*  
 General Manager (El.),  
 Q,S&S BESCOM.