

**Proceedings of the WEBSITE REVIEW MEETING held at Managing Director's Chamber,
Corporate Office on 17.10.2013, chaired by Hon'ble Managing Director.**

Managing Director welcomed all the officers [GM.IT, GM.CR, AGM.IT] who were present in the meeting.

During meeting the following topics were discussed.

- I) **Extension of bescom.org Domain:** It is found that bescom.org website domain will ~~be~~ expire on 31-03-2014 which should be extended up to 2025. And also the server for this domain is situated in NASIK ~~location~~ which has to be shifted to State Data Centre for hosting the website.
- II) **Layout of BESCO:** GM.IT shall present 3 to 4 different layouts of BESCO website by 25.10.2013 so that the best can be chosen.

III) **The following changes were directed to be made in BESCO Website:**

A) **ABOUT US:**

- 1) The links in this drop down box shall be rearranged as below:
 - i) Board of Directors
 - ii) Corporate Structures
 - iii) Know About BESCO
 - iv) Vision and Mission of BESCO
 - v) Related Links
 - vi) Finance
 - vii) MD's Schedule
 - viii) Map of BESCO Area
- 2) All other links shall be removed from this link or to be added separately as a new link which is explained below.
- 3) The ORDERS & Circulars links are to be removed and given in a separate link in the Home Page.

a) **ABOUT US -> KNOW ABOUT BESCO:**

- 1) The "KNOW ABOUT BESCO" link shall be renamed as "ABOUT BESCO"

b) **ABOUT US -> KNOW ABOUT BESCO->STATISTICS:**

- 1) BESCO Statistics for the last 5 years as on March 31st shall be added. Then for every month the statistics shall be updated on monthly basis.

c) **ABOUT US -> KNOW ABOUT BESCO->OFFICES:**

- 1) All the Corporate Office, Zonal, Circle, Division, Sub-division, Section offices, Vigilance Offices, MT Offices list should be added and each office address should be linked with Google Map with a click of a button.

d) ABOUT US -> KNOW ABOUT BESCOM->POWER & DUTIES:

1) The Power & Duties link should go to the RTI disclosures link.

e) ABOUT US -> KNOW ABOUT BESCOM->BESCOM DISASTER MANAGEMENT PLAN:

1) The title of BESCOM Disaster Management Plan should come in a single line.

2) The order of the things to be rearranged in this link is as below:

- a) BESCOM Disaster Management Plan
- b) BESCOM Disaster Management OM
- c) BESCOM Disaster Management Command & Control Center

f) ABOUT US -> KNOW ABOUT BESCOM->BOARD of DIRECTORS:

1) The BOARD of DIRECTORS should have two sub links:

a) Constitution of the BOARD

i. Chairman of the BOARD - Principle Secretary to GoK, Energy Department

ii. Managing Director of the BOARD – BESCOM MD

iii. Members of the BOARD – Other members to be listed out

iv. Company Secretary of the BOARD

b) Sub Committees of the BOARD

i. Central Purchase Committee

ii. Audit Committee

iii. Technical Committee

2) All the mobile numbers of the BOARD directors are to be removed, only office address, email id, office landline and fax number are to be given.

g) ABOUT US -> KNOW ABOUT BESCOM->OPERATIONS:

1) The OPERATIONS being an vital information shall be removed from ABOUT US Link and to be made as a seprate link in the home page itself renaming it as Power Supply Situation of BESCOM, the details has to be updated on daily basis.

h) ABOUT US -> KNOW ABOUT BESCOM->Meters & Commercial:

1) The Meters & Commercial being an technological advancement in BESCOM it shall be removed from ABOUT US link and to be made as a separate link in the home page itself.

i) ABOUT US -> KNOW ABOUT BESCOM->MD's SCHEDULE:

1) This link to be renamed as Schedule of Officers.

2) All the officers schedule are to be linked with their Google Calender starting from MD, DT, DF, CE's, SE's & up to EE's level.

B) RTI:

- 1) In 4 (i) (a), 4 (1) (b) & 4 (1) (i-xvii) links the definition of the details under this section should be briefed.
- 2) The Links in RTI shall be made available to be opened in a new tab/window instead of downloading it directly.
- 3) Option of downloading shall be given after viewing it in the new tab/window.
- 4) The Roles & Responsibilities of each and every section should be linked under this.
- 5) The details in the Links - Power Purchase & Internal Audit in About Us Link are to be removed and updated under existing RTI link.

C) CUSTOMER RELATIONS:

- 1) The Citizen Charter Link is to be put in the top of the link.
- 2) The Gallery link is to be removed from here and linked it to the Gallery & Live Camera's link in the home page.

D) PROJECTS: The Projects link should have the following sub links-

- 1) RAPDRP
- 2) NJ
- 3) DAS
- 4) HVDS
- 5) UAIP
- 6) GKS
- 7) RGGVY
- 8) All the projects mentioned above shall have two sub links within that as below:
 - i. About the Project
 - ii. Progress of the project
- 9) All the Projects progress has to be updated on a weekly basis.

E) MIS:

- 1) The Load Curve has to be removed

F) BESCOM DIRECTORY:

- 1) The Directory should be on district wise
- 2) In each district the Zonal, Circle, Division, Sub Division, Section offices wise phone number are to be added.

G) CONTACT US:

- 1) The Helpline contact number should be added.
- 2) The address of the entire offices of BESCOM should be added here.

H) Consumer:

- 1) Online Payment Link has to be added in this portal.
- 2) Consolidate the different modes of payment option for the consumer to a single link Bill Payment with the sub group having different modes of payment option.
- 3) In Tariff Link gist of Tariff has to be made and added.
- 4) Financial Details link has to be removed.
- 5) The Interactive Map area is repeating in several places, it has to be only in one place.
- 6) The links CGRF, Corruption Complaint, How the complaint system works & Power Theft has to be brought under a single link called Consumer Complaints.
- 7) The links Application for LT Connection & Application for HT Connection has to be brought under a single new link called Online Application.
- 8) Tips for saving energy link has to be removed and linked to Save Energy link in the home page

I) Vendors:

- 1) The list of BESCOM Vendors has to be added here

J) APPLY ONLINE FOR NEW HT APPLICATION: This link has to be removed, as the same is added under Online Application in Consumer link.

K) PERFORMANCE PARAMETERS: This link has to be removed, as individual offices will update the progress in the Projects link.

L) BESCOM IN NEWS: Previous 3 months details has to be added.


M) FREQUENTLY ASKED QUESTIONS: This should come at the last.

IV) In home page the Hon'ble Chief Ministers message should come in the left hand side where the complaints box is present.

V) Notification: In this link two separate sub links has to be made having notifications one for the Staff and the other for the consumer.

VI) The FMS should be operated and not to be kept idle.

Meeting concluded with vote of thanks from the chair.


Managing Director
BESCOM